

ER-77 5478

DD/A Registry  
File Travel

DD/A 77-4503  
15 August 1977

MEMORANDUM FOR : Acting Director of Central Intelligence

FROM : Michael J. Malanick  
Acting Deputy Director for Administration

SUBJECT : Approval of Expenditures Associated with  
DCI and DDCI Travel

1. Action Requested: Approval of expenditures of government funds associated with DCI and DDCI travel.

2. Background: Agency practice approved the expenditures of funds to provide maximum feasible physical protection to the DCI and DDCI while traveling on both official and non-official business. Since it is in the interest of the government, particularly as it pertains to the detailed knowledge of the unique missions of the Agency including sources and methods to afford the best possible protection to the DCI and DDCI, they travel in first class accommodations which are significantly more conducive to their personal protection. Further, because it can be assumed that when traveling for personal reasons less than first class travel would be selected it was considered fair and equitable that the DCI and DDCI be reimbursed for the cost difference between economy and first class airfare.

In the interest of providing adequate protection it has been the practice to authorize official travel for a security aide to accompany the Director or Deputy Director when either is traveling for personal as well as official business.

Following the above logic it has been the practice to authorize the spouse first class travel when accompanying the DCI and DDCI whether on official or non-official business. The difference between economy class and first class was reimbursable.

While the above has been a matter of practice for some years no specific approval or authorization has been documented.

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3. Staff Position: Considering the need for protecting the persons of the DCI and DDCI, it is appropriate that they travel first class air even when on personal business. It is also appropriate that a security aide be authorized first class travel. Such accommodations provide the minimum acceptable level of protection.

When accompanying the DCI and DDCI, the spouse should also be authorized first class travel since the vulnerability of the DCI and DDCI would be significantly increased if the spouse traveled economy class where a minimum level of protection is not possible. Reimbursement for the difference between economy and first class airfare should therefore be authorized for the spouse.

4. Recommendations: Based on the above, approval for the expenditures of government funds for the following purposes is requested:

a. Full travel and subsistence costs associated with the travel of a security aide to accompany the DCI or DDCI when traveling for personal as distinct from official purposes.

b. Payment of the difference in costs between first class and economy class fare for DCI and DDCI personal travel on the premise that notwithstanding the personal nature of the travel, maximum feasible protection must be provided these individuals and that first class accommodations are required to achieve a reasonable level of protection.

c. Payment of difference in costs between first class and economy class for the spouses of DCI and DDCI

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when accompanying these officials on either an official or personal basis on the premise that when traveling together it is not possible to disassociate and separate the protection of the official from that of the spouse.

[Redacted]

Michael P. Malanick

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Office of General Counsel

15 August 1977  
Date

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APPROVED: ☒

[Redacted]

APPROVED: ☐

18 AUG 1977

al Intelligence Date

| SENDER WILL CHECK CLASSIFICATION TOP SECRET 3000000070003-8  |                        |                |          |        |              |               |          |          |                |         |      |        |             |             |           |
|--|------------------------|----------------|----------|--------|--------------|---------------|----------|----------|----------------|---------|------|--------|-------------|-------------|-----------|
| UNCLASSIFIED   | CONFIDENTIAL           | SECRET         |          |        |              |               |          |          |                |         |      |        |             |             |           |
| OFFICIAL ROUTING SLIP  |                        |                |          |        |              |               |          |          |                |         |      |        |             |             |           |
| TO   | NAME AND ADDRESS       | DATE           | INITIALS |        |              |               |          |          |                |         |      |        |             |             |           |
| 1  | ADDA                   | 15 AUG 1977    | h        |        |              |               |          |          |                |         |      |        |             |             |           |
| 2  | <del>ADCI</del> AO/DCI |                | 12/10    |        |              |               |          |          |                |         |      |        |             |             |           |
| 3  | ES - seen by BCF       | 19 Aug         | ✓        |        |              |               |          |          |                |         |      |        |             |             |           |
| 4  | Mr Blake               |                | 7        |        |              |               |          |          |                |         |      |        |             |             |           |
| 5  | A/DDA                  |                |          |        |              |               |          |          |                |         |      |        |             |             |           |
| 6  |                        |                |          |        |              |               |          |          |                |         |      |        |             |             |           |
| <table border="1" style="width:100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 33%;">ACTION</td> <td style="width: 33%;">DIRECT REPLY</td> <td style="width: 34%;">PREPARE REPLY</td> </tr> <tr> <td>APPROVAL</td> <td>DISPATCH</td> <td>RECOMMENDATION</td> </tr> <tr> <td>COMMENT</td> <td>FILE</td> <td>RETURN</td> </tr> <tr> <td>CONCURRENCE</td> <td>INFORMATION</td> <td>SIGNATURE</td> </tr> </table>  |                        |                |          | ACTION | DIRECT REPLY | PREPARE REPLY | APPROVAL | DISPATCH | RECOMMENDATION | COMMENT | FILE | RETURN | CONCURRENCE | INFORMATION | SIGNATURE |
| ACTION   | DIRECT REPLY           | PREPARE REPLY  |          |        |              |               |          |          |                |         |      |        |             |             |           |
| APPROVAL   | DISPATCH               | RECOMMENDATION |          |        |              |               |          |          |                |         |      |        |             |             |           |
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| CONCURRENCE  | INFORMATION            | SIGNATURE      |          |        |              |               |          |          |                |         |      |        |             |             |           |
| <b>Remarks:</b><br><br><p>The only point made on this approval of expenditures associated with DCI and DDCI travel is that the Director should at least be aware that this is being done under his special authorities.</p> <div style="border: 1px solid black; width: 200px; height: 40px; margin: 10px auto; text-align: center;">7</div> <p>To 2: For review + comment to Mr Blake</p> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto; text-align: center;">16 Aug.</div> |                        |                |          |        |              |               |          |          |                |         |      |        |             |             |           |
| FOLD HERE TO RETURN TO SENDER  |                        |                |          |        |              |               |          |          |                |         |      |        |             |             |           |
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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Unique Expenditures Associated with DCI Travel

FROM:

Administrative Officer, DCI

EXTENSION

NO.

DATE

18 August 1977

STATOTHR

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Executive Secretary

2. A0/DCI

3. Acting, DCI

4.

5. EO/DDA

6.

7. File 15E/123/77

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The attached document prepared by the Acting, DDA and concurred in by the OGC was submitted for approval in response to my memorandum to the DDA on 14 July 1977 (copy attached). My memo was initiated because [redacted] had asked what our authority was for paying all or part of the travel costs for the DCI when the nature of the travel is personal. I could find nothing in our files in writing establishing that authority - including the authority to provide for the payment of travel costs of a security officer to travel with the DCI while that official is engaged in personal travel.

The memorandum prepared by the Acting, DDA does not address the issue of the security officer travel with the DCI which I had included in my memorandum, however, one can deduce that if the payment of any costs associated with the Director's protection while engaged in personal travel is authorized, all costs of that nature should be authorized. At least the approval of this document will record a written approval of something that evidently has been done for many years in support of the DCI's personal travel.

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